

# EMPLOYMENT APPLICATION

## MIDTOWN DENTAL AN EQUAL OPPORTUNITY EMPLOYER

We greatly appreciate your interest in our organization, and assure you that applicants are considered for all positions without regard to race, color, sex, age, religion, national origin, disability, marital status or veteran status. Please note this application must be completed in its entirety and signed in order to be considered. Information submitted on this application is subject to verification. NOTE: All new hires are required to submit documentation in accordance with the Immigration Reform and Control act of 1986. In addition, employers may be required to submit to drug/alcohol testing both prior to their first day of employment and during the scope of their employment.

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### PERSONAL INFORMATION

Date: \_\_\_/\_\_\_/\_\_\_

Phone #: (\_\_\_\_)\_\_\_\_\_

Name: \_\_\_\_\_ Social Security #: \_\_\_/\_\_\_/\_\_\_  
Last First Middle Initial

Present Address: \_\_\_\_\_  
Street City State Zip How Long?

Previous Address: \_\_\_\_\_  
Street City State Zip How Long?

Are you at least 18 years of age?  Yes  No If No, please state your age: \_\_\_\_\_

Are you legally eligible for employment in the US?  Yes  No

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### EMPLOYMENT INFORMATION

Position applying for: \_\_\_\_\_ Date available to start: \_\_\_/\_\_\_/\_\_\_

Type of Employment desired:  Full Time  Part Time  Temporary Salary Desired: \$\_\_\_\_\_ per \_\_\_\_\_

Are you willing to work overtime, if required?  Yes  No

Are there any shifts or hours, which you cannot work?  Yes  No If Yes, please identify hours: \_\_\_\_\_

Have you ever applied for a position with this company before?  Yes  No If Yes, when?: \_\_\_\_\_

Have you ever been convicted of any crime other than a minor traffic violation?  Yes  No  
If yes, write date & places where charges occurred (Note: answering "Yes" will not automatically disqualify you for employment): \_\_\_\_\_

Have you taken any illegal drugs in the past thirty (30) days?  Yes  No

Are you presently employed?  Yes  No If yes, may we contact your present employer?  Yes  No

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### EDUCATION

	Name & Location of School	Years Completed	Did you graduate?	Degrees Earned
High School				
College				
Graduate School				
Trade, Business, or Certificates				

List any other skills that would enhance your ability to perform this position: \_\_\_\_\_

# EMPLOYMENT APPLICATION

Please give accurate, complete full and part time employment record. Start with your present or most recent employer:

Company Name:	Phone #:
Address:	Employed From: Start: _____ End: _____
Name of Supervisor:	Salary/Wages: Start: _____ End: _____
State Job Title and Responsibilities:	Reason for Separation:

Company Name:	Phone #:
Address:	Employed From: Start: _____ End: _____
Name of Supervisor:	Salary/Wages: Start: _____ End: _____
State Job Title and Responsibilities:	Reason for Separation:

Company Name:	Phone #:
Address:	Employed From: Start: _____ End: _____
Name of Supervisor:	Salary/Wages: Start: _____ End: _____
State Job Title and Responsibilities:	Reason for Separation:

Note that the employers listed above will be contacted unless the applicant indicates differently. Are there any employers above whom you do not wish for us to contact?  Yes  No

If yes, please indicate the employer and reason: \_\_\_\_\_

\_\_\_\_\_

## REFERENCES

List below the names of three employment contacts, not related to you, who can provide information about your prior employment.

Name	Address & Telephone #	Business	Years Known

I hereby reaffirm that I have read the foregoing questions and that my answers to them are true and correct and that I have not misrepresented or withheld any information. I understand that falsification of this information may be cause for immediate dismissal. I further acknowledge that my employment may be terminated, and any offer of employment may be withdrawn without prior notice at any time by me or the company. I also understand that my employment is at will. This means that I am free to terminate my employment at any time, for any reason, and the company retains the same right. I understand that any offer of employment may be contingent upon a background investigation, which may include credit, criminal, motor vehicle or previous employment. I hereby authorize all my references and former employers listed on my employment application to give the company any and all information concerning by previous employment and any pertinent information they might, personal or otherwise, and release all parties from any claims, causes of action, or liability from damages that may or could result in furnishing such information to the company.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date